

# WASHINGTON TOWNSHIP ADVISORY BOARD

1030 NORTH LINCOLN STREET SUITE 1400

GREENSBURG, IN 47240

## ADVISORY BOARD MINUTES

January 2, 2024

Attendance: Bev Rivera- Trustee  
Randy Hoeing- Advisory Board Member  
Angie Morrow- Advisory Board Member  
Jim Stewart- Advisory Board Member  
Lori Garringer -Clerk

The meeting was called to order and the pledge of allegiance was said.

Minutes of the October meeting was reviewed. Randy made a motion to accept the minutes. Angie seconded. Jim -aye, Angie -aye and Randy -aye.

### Old Business:

- **Lake McCoy:** Properties are complete and ready to be sold. There are two ways to sell the properties; closed bids or auction. Closed bids would allow the bids to be rejected. Angie made a motion that the office begin the process of selling the properties through closed bids with the option to accept or reject any bid. Randy seconded. Jim -aye, Randy -aye, Angie -aye. Bev stated that would be resolution 2024-01.
- **Weather Sirens:** Neither of the two new sirens have been installed at this time. Bev has reached out to Brad Speer about the installation. The office has paid for the sirens and installation. Poles just need to be purchased. It was discussed ownership of the sirens once installed. The county/city should become owners of the sirens. Everyone agreed that should be the way it is.

### New Business:

- **Election of Officers:** Randy nominated Angie for secretary. Angie seconded. Jim -aye, Randy -aye, Angie -aye. Angie will be secretary. Angie nominated Randy for president. Jim seconded. Randy accepted. Jim -aye, Randy -aye, Angie -aye. Randy is President.
- **2024 Budget Notice:** \$745,000 was asked. \$732,000 was approved. Difference is the amount for township assistance and rainy-day funds. These were the two items not approved due to lack of funds that would generate the revenue. Bev will get everyone a copy of the approved budget.
- **Headset Purchase for GFD:** There was an approval through email by the board. As a formality, for the motion to be captured in the minutes for record the board will vote on the motion. The cost of the system and installation is \$9277.66. There is a credit that the office has with the fire department, leaving the total cost to \$7437.38. This will be a 2023 expenditure. Randy made a motion to approve the purchase of the headsets for GFD. Angie seconded. Jim -aye, Randy -aye, Angie -aye.
- **2023 Year End Investment Report:** Bev presented the investment report for investment income accrued in the form of interest from accounts. There will be \$70,000 transferred from Trust Indiana Account for fire truck payment (\$134,381.47). Leaving the truck pay off at \$628,226.46. We are on track to pay off the truck the end of 2026.
- **2023 Year End Financial Report- Not Final:** Bev presented the 2023-year end financial report for everyone to look over. This is not the final report. The final report must be approved by the board on February 13<sup>st</sup> and submitted to the state by the 28<sup>th</sup>. Please look over and discuss any changes or questions.
- **2024 Guidelines:** These had been emailed to the board. These are the items that the trustee looks at when offering financial assistance. There were some changes made to clarify wording,

and a rearranging of the guidelines to make more sense and have a cleaner layout. Jim made a motion to approve the 2024 guidelines. Angie seconded. Jim -aye, Randy -aye, Angie -aye.

- **Nepotism Policy signed by all Board Members and Trustee:** These were signed in November by each board member and Trustee. This is a presentation for record in minutes.
- **Bill to State Legislature for Max Civil Levy Increase:** Rueben sent a letter to our state rep to allow our township to increase our civil levy. This will add money to our township assistance and general fund. Even with careful spending, the general fund will run low over the next four years. This is due to no income for township assistance in 2023 and only \$5,173 in 2024. Township Assistance is therefore in the budget under the general fund. Board will need to give approval for the rep to present to the state. The rate will not be determined at this time. Jim made a motion that the board approve the max levy increase be presented to the state. Angie seconded. Jim -aye, Randy -aye, Angie -aye.
- **2024 Fire Protection Agreement- amount approved on budget, timing payments:** Initially the schedule in the 2023 agreement called for 4 payments per year. The office receives settlements 2 times a year and would like to make payments 2 times a year when settlements are received. Angie made a motion that the total payment of \$170,000 to be made in 2 payments. Jim seconded. Jim -aye, Randy -aye, Angie -aye.
- **Township IT Person: Brian McReynolds of McReynolds IT Solutions is now who we will use for our IT assistance.** There was a concern about the security of the Microsoft software. When changes were made-such as change of password- to the account it went to Charity Wilder's personal cell phone for approval. Microsoft 365 was also a personal account, not business. Brian has now set the office up with a business account where he is administrator. This will allow him to be able to make changes as needed. Each person in the office is also saved on a sharedrive. He added Trend Micro antivirus protection. This is more secure than McAfee software.

**Next Meeting is scheduled for February 13, 2024, at 5:00 pm.**

2024 Meeting Schedule: (all meeting will be held at 5:00pm at the township office)

April 9, 2024

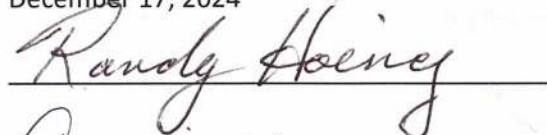
June 18, 2024

August 13, 2024

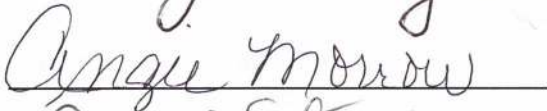
September 24, 2024 (Studebaker Studio Conference Room)

October 15, 2024 (Studebaker Studio Conference Room)

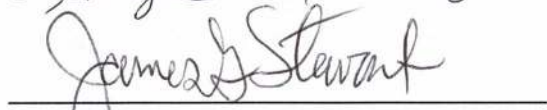
December 17, 2024



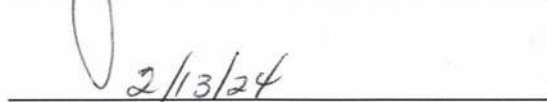
Randy Hoeing, President



Angie Morrow, Secretary



Jim Stewart



Date of Approval