

WASHINGTON TOWNSHIP ADVISORY BOARD

1030 NORTH LINCOLN STREET SUITE 1400

GREENSBURG, IN 47240

ADVISORY BOARD MINUTES

October 17, 2023

Attendance: Bev Rivera- Trustee
Randy Hoeing- Advisory Board Member
Angie Morrow- Advisory Board Secretary
Jim Stewart- Advisory Board President
Lori Garringer- Trustee Clerk

The meeting was called to order by Jim Stewart asking everyone in attendance to stand for the Pledge of Allegiance.

Previous minutes from meeting held on September 26, 2023, were available for review. Jim asked if there was any additions or corrections to the minutes. Bev did notice the word statue needed to change to statute in Noxious Grass bullet point. Randy made a motion to approve the minutes with corrections. Angie seconded the motion. Jim stated that everyone who approves signify by saying aye. Randy- Aye, Angie- Aye, Jim- Aye.

- **Old Business:**
 - **Lake McCoy Clean up:** Andy Allen has finished the demolition. Lori showed a slide show of before and after of each of the properties. 2 of the 3 wells have been capped. The 3rd will be closed soon and recorded with the state. There was discussion about possibly seeding some areas that could be prone for wash out.
 - **Fire Contract:** Fire contract was approved by the city.
 - **Internal Control Policy and Training needs approved:** It was emailed to the board and reviewed prior to this meeting. Jim asked if there were any changes that were needed. No one had any changes. Angie made the motion to approve the Internal Control Policy and Training. Randy seconded. Randy- Aye, Angie- Aye, Jim- Aye.
 - **Cemetery Funding:** The October event was postponed due to weather. There is some money left over in the cemetery fund. Bev has asked Russell Wilhoite to get blue signs with the names of the Cemeteries.
 - **IRS Fees and Interest payments:** Everything is complete. Penalties and interest fees have been paid. Total fees and penalties were \$38,586.96.
- **New Business:**
 - **2024 budget approval and Form 17 Salary Ordinance:** Everything was presented at the last meeting. Angie made a motion to accept the 2024 Budget and the Salary Ordinance. Randy seconded. Randy- Aye, Angie- Aye, Jim- Aye
 - **SBOA Audit was Released:** Jim asked if there had been any calls with questions about the audit. Bev said there had not been. She has copies available at the office if there are questions.
 - **Township Files and Retention Schedule:** Bev and Lori have gone through all records stored in the office. Any items that were able to be placed in retention or destroyed have been done. This is in compliance with the Indiana Archives Records Retention Schedule. A form that documents the items destroyed will be filed with the county at the annual records meeting in 2024.
 - **Other New Business (open discussion):** Randy asked the status of the investigation. It is complete and moved to the supervisor for review. The second firetruck title has come back with mistakes. The purchase dates were not correctly entered at the BMV. This need corrected due to the loan. Bev has gone to local BMV for help. There are some

funds left in the fire account. The chief mentioned that occasionally if the Trustee office could provide a meal for the firemen.

- ***Next meeting is for January 2, 2024, at 5:00 pm.***
- Randy made a motion to adjourn the meeting. Angie seconded. Randy -Aye, Angie -Aye, Jim -Aye. Meeting ended at 5:28 pm.

_____ Jim Stewart, President

_____ Angie Morrow, Secretary

_____ Randy Hoeing

_____ Date of Approval