

WASHINGTON TOWNSHIP ADVISORY BOARD

1030 NORTH LINCOLN STREET SUITE 1400

GREENSBURG, IN 47240

ADVISORY BOARD MINUTES

September 26, 2023

Attendance: Bev Rivera- Trustee
Randy Hoeing- Advisory Board Member
Angie Morrow- Advisory Board Secretary
Jim Stewart- Advisory Board President
Lori Garringer- Trustee Clerk
Merrill Smith- Public

The meeting was called to order by Jim Stewart asking everyone in attendance to stand for the Pledge of Allegiance.

Previous minutes from meeting held on August 15, 2023, were available for review. Jim asked if there was any additions or corrections to the minutes. Angie made a motion to approve the minutes. Randy seconded the motion. Jim stated that everyone who approves signify by saying aye. Randy- Aye, Angie- Aye, Jim-Aye.

- **Old Business:**
 - **Lake McCoy Clean up, Progress and Sale of Properties:** Andy Allen started the excavating on Sept. 13, 2023. To date 4 of the 7 structures have been removed completely. The 5th structure has been torn down. Bev passed around before and after picture of the current condition of the properties. He is on schedule to complete on time. Angie asked if there was any addition cost that was outside of the scope of Andy Allen's contract. Bev said there is none to date. At the completion of the project, there will be addition cost for closing and capping wells. Discussion of selling the properties will be discussed at the next meeting.
 - **Fire Contract:** Final copies were reviewed by the members of the board of the 2023 fire contract. Randy made a motion to accept the Fire Protection Service Agreement. Angie seconded the motion. Randy -aye, Angie -aye, Jim -aye.
 - **Internal Control Policy and Training; present now and approve in October:** Bev brought a copy to be reviewed. It was revised with support of Josh that was the auditor. Bev will email a copy to the board in preparation of discussing in October.
- **New Business:**
 - **2024 Budget Hearing:** This is the time that it is opened to the public for any questions. There was not any question from the public. Bev reviewed differences in 2024 budget in comparison to 2023 budget. The budget has been uploaded to gateway. October the board will approve the budget.
 - **Additional Appropriation for Lake McCoy Clean up to general fund; need approval:** Bev presented additional paperwork from the state to the board for these funds. Signature were needed to move money from general fund for \$50,000 to pay for Lake McCoy clean up. Angie made a motion to approve the additional appropriation of \$50,000 to pay for Lake McCoy clean up. Randy seconded the motion. Randy -aye, Angie -aye, Jim -aye.
 - **Noxious weed and rank vegetation:** All content came from the statute of the state board of accounts apart from the rank vegetation which was defined locally. Rank vegetation is applied to residential areas only. The office only acts on the situation based on complaints. Jim suggested that perhaps the policy be posted on the website for the public to review. Randy made a motion to accept the policy. Angie seconded. Randy -aye, Angie -aye, Jim- aye.

- **Resolution to donate equipment to fire department:** Small- stand alone equipment is covered by city insurance and maintained by the fire department; anything under \$40,000. The office would like to donate equipment under \$40,000 to the fire department. Angie made a motion to donate equipment under \$40,000 to the fire department. Randy seconded. Randy- Aye, Angie- Aye, Jim- Aye.
- **Salary Ordinance:** At the end of each year, after the budget is approved, a salary ordinance must be uploaded to gateway and presented to the state. This states what each employee is going to make. In January, another form is presented on what each employee made the previous year. This is audited by the state to assure the amounts match. Last year’s ordinance and this year’s salary does not match. During the audit, it was suggested that an ordinance be uploaded to match what the actual salary was. The hourly employees were listed as salary. They must be hourly employees. Randy made a motion to accept the 2023 salary ordinance. Angie seconded. Randy -Aye, Angie -Aye, Jim -Aye.
- **Cemetery Care Update:** The cemeteries have been well kept. Russell Wilhoite will pick up trash, old flower, etc. Bev thinks that perhaps that should be part of the cemetery care. Jim suggested perhaps the be a policy about flowers, how long they are left out, etc. Everyone agreed that policy would be a good idea. There will be 2 volunteer days in October with Katie Ferrol on cleaning headstones and the correct way of cleaning headstones as well as the history behind the stones.
- **State Board of Accounts Compliance Audit to be released:** It has been completed. It is confidential until it is posted on gateway. Bev will alert the board once the results have been posted.
- *Jim asked about an update on delinquent taxes: The state is complete with 14 of them. Bev will begin to pay what is in arrears. There was not any relief of past due amount. Bev did her due diligence to get them reduced through a tax advocate but was not able to get any reduction.*
- **Next meeting is for October 17th at 5:00 pm.**
- Jim opened the floor for discussion.
- Randy made a motion to adjourn the meeting. Angie seconded. Randy -Aye, Angie -Aye, Jim - Aye. Meeting ended at 6:09 pm.

_____ Jim Stewart, President

_____ Angie Morrow, Secretary

_____ Randy Hoeing

_____ Date of Approval

Summary - Example of Interest Recorded Improperly

1. Interest recorded from Decatur County Auditor rather than from Bank:

Summary - Example of Adjustments possible – still working on this to find where the errors are.

<u>Period</u>	<u>Description</u>	<u>Difference</u>
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